

## **Letter of Allotment**

To

Date

.....

Dear Sir/Madam,

Sub: Allotment of Office/Retail Unit at “Elita Chambers” at Premises No. IIIE-0004, Plot Nos. IIIE-4 and IIIE-4/1, Action Area IIIE, New Town, Kolkata-700135

We thank you for your application for the purpose of allotment of a Office/Retail Unit in our above project. It is indeed our pleasure to inform you that the Office/Retail Unit booked by you vide application has now been allotted to you upon your making payment of full booking amount i.e. 10% of the Total Consideration Amount + Applicable Taxes.

The terms and conditions as stated in the Application Form shall continue to be binding in respect of the allotment of the Office/Retail Unit. The details of the Office/Retail Unit allotted and your address in our records for the purpose of correspondence are as under:

Name, Address & Contact Details of Allottee	
Flat No	
Name of Building/Block	
Built-up Area	
Carpet Area	
Exclusive Balcony/Verandah/Terrace Area	
Car Parking (s) allotted	
Total Consideration Value	Rs. _____/- + GST
Mode of Payment	By Cheque/DD/Pay Order/RTGS/NEFT. No cash payments acceptable.

The allotment of this Office/Retail Unit is subject to the terms and condition mentioned in our standard draft of Sale Agreement and the same to be executed within 30 days from the date hereof. It may please be noted that as per the The Real Estate (Regulation and Development) Act, 2016 the said Sale Agreement is to be Registered and you are required to make payment of requisite Stamp Duty and incidental charges for the said Registration, without any delay once the same being demanded.

You can further contact us for any queries or assistance.

We would like to take this opportunity to thank you for the trust that you have reposed in the Merlin Group and assure you of your best services at all times.

Thanking You,

Yours Faithfully,  
For Merlin Projects Limited

(Authorised Signatory)